

**Louisiana State Board of Examiners of Psychologists  
4334 S. Sherwood Forest Blvd., Suite #C-150,  
Baton Rouge, LA 70816**

**BOARD MEETING AGENDA**

**Thursday, January 16, 2025**

**and**

**Friday, January 17, 2025**

**FINAL APPROVED: March 21, 2025**

An in-person Long Range Planning two day meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) at the Office of the Board located at 4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816 was noticed pursuant to La. R. S. 37:2353(B). The final agenda was posted and emailed to individuals and the news media who have requested to receive notices of LSBEP meetings on January 14, 2025. The notice included information on how to view the meeting virtually via Zoom at [https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz\\_zXEEtBpZ-82zps.1](https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz_zXEEtBpZ-82zps.1) or One tap mobile: US: +13017158592, 82507059591#, \*143629# or +13126266799, 82507059591#, \*143629# Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 301 715 8592; +1 312 626 6799; +1 929 205 6099; +1 253 215 8782; +1 346 248 7799 or +1 669 900 6833 Webinar ID: 825 0705 9591 Passcode: 143629

**DAY 1: Thursday, January 16, 2025 - LONG RANGE PLANNING MEETING**

**ATTENDANCE:**

**Board Members Present:** Dr. Shannae N. Harness, Ph.D., Vice Chair; Dr. T. Shavaun Sam, Ph.D.; Dr. Shawanda Woods-Smith, Psy.D.; Dr. Matthew Holcomb, Ph.D.; Dr. Mark Zimmerman, Ph.D.

**Vacancy:** Public Board Member

**Staff Present:** Executive Director, Jaime Monic; Executive Counsel/Prosecuting Attorney, Courtney P. Newton, No. 29373; Administrative Assistant, Jalyne Brown

**In-Person Attendees:**

Amy Henke, LPA President and former Board member, Koren Boggs – LPA Representative and former board member, Lauren Stokes – LAMP Vice President, Chanelle Batiste – Guest, Cynthia Lindsey – LSBEP Rulemaking Workgroup for Licensed Psychological Associates, Dr. Darlyne G. Nemeth – former board member, Dr. Sasha J. Lambert - Complaints Coordinator, Dr. Laura Brown - Complaints Coordinator, Katherine Chenier – LSSP Committee, Kelley Pursell – LSSP Committee, and George Hebert – LSSP Committee.

**Zoom Attendees:**

Michelle Moore and Kita Williams

**OPEN MEETING**

**A. CALL TO ORDER:**

Dr. Harness recognized that the following Board Members were present: Dr. Shannae N. Harness, Ph.D., Vice Chair; Dr. T. Shavaun Sam, Ph.D.; Dr. Shawanda Woods-Smith, Psy.D.; Dr. Matthew Holcomb, Ph.D.; and Dr. Mark Zimmerman, Ph.D., and acknowledged the existence of a quorum pursuant to La. R.S. 42:13(A)(1).

A quorum of members being present, the Board Chairperson, Dr. Harness, called the meeting to order at 9:02 a.m. on Thursday, January 16, 2024.

## **B. DECARATION OF PURPOSE:**

Dr. Harness read the mission statement of the Board set forth in La. R.S. 37:2351 as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

## **C. REVIEW AND APPROVAL AND AGENDA:**

After sufficient time to review the Agenda, the matter was opened for discussion. Following an opportunity for public comment, Dr. Harness called for a roll call vote. The motion to approve the agenda passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

## **D. WELCOME SPECIAL GUESTS:**

Dr. Harness welcomed former Board members as well as LPA and LAMP representatives.

## **E. LONG RANGE PLANNING BREAKOUT GROUP:**

Dr. Harness announced recess for Long Range Planning Breakout Workgroups.

### **1. Master’s Level Licensing Workgroup (9:15 – 10:15 am)**

Considerations relative to current LPA law: diagnoses, assessment with supervision, transitions from ATAP to LPA candidate, supervisory responsibilities

Participants: Zimmerman, Boggs, Stokes, Newton, Sam, Batiste, and Lindsey

Group Presenter: Drs. Lindsey and Zimmerman reported for the workgroup.

Report: The workgroup discussed the following issues: (1) whether LPAs may perform evaluations under the supervision of a licensed psychologist in the same manner as ATAPs are able to evaluate under supervision - the group did not reach a consensus; and (2) supervision requirements prior to licensure – whether supervision leading to licensure may include internship completed prior to graduation or whether all supervision must occur following graduation. The group presented pros and cons.

### **2. Examinations Workgroup: Jurisprudence, Oral Examination, and EPPP2 (9:15 – 10:15 am)**

Updates on ASPPB recent opinion and newly formed task force; Jurisprudence updates and changes; Oral examination status in light of a comprehensive EPPP

Participants: Henke, Holcomb, Batiste, Woods-Smith, Monic

Group Presenter: Dr. Holcomb reported for the workgroup.

Report: The workgroup discussed the EPPP2 (psychology skills test), and the Association of State and Provincial Psychology Boards (ASPPB) unclear direction regarding implementation of the same. The workgroup made a recommendation – to amend the motion to eliminate the oral exam regardless of implementation of the EPPP2; regarding the EPPP, that LPA supports the removal of the limitation on the number of attempts the candidate has to pass the EPPP; the workgroup discussed the option of the EPPP for master’s licensure and ASPPB recommended pass rate, but did not land on a recommendation; the workgroup also discussed the jurisprudence exam for master’s licensure and that one be created specifically for Master’s Level Practitioners; and generally recommended the jurisprudence exam be routinely updated and partial credit questions be revised/eliminated for all versions of the exam.

### **3. Continuing Professional Development Workgroup (10:30 am – 11:30 am)**

Review Continuing Education proposed revisions; additional CPD opportunities such as Jurisprudence Exam and Self-Assessment Models such as Ontario Model or Colorado Model

Participants: Harness, Holcomb, Zimmerman, Woods-Smith, Boggs, Batiste, Monic.

Group Presenter: Dr. Woods-Smith reported for the workgroup.

Report: The Workgroup recommended: (1) that number of CPD hours for licensed psychologists be reduced to 30 hours of approved sponsored activities that include workshops or conferences; (2) that the Board eliminate all activities requiring preapproval under §806D, (3) preserve that portion of §806 which requires a Sponsor not defined in §805 to request preapproval for a workshop or conference and (4) to continue to offer Licensee Preapproval of workshops or conferences. Dr. Holcomb clarified that the workgroup interpreted preapproval for Licensee's as a courtesy being offered by the Board and not a requirement – a Licensee may choose to ask for pre-approval prior to taking the course, but it is not required to receive credits.

#### **4. Supervision Workgroup (10:30 am – 11:30 am)**

Supervision toward licensure: Clarification of Supervisor Qualifications (e.g. specializations vs. HSP or GAP); Consideration to require specific clinical contact hours in the postdoctoral experience; Licensed Psychological Associate supervision; ATAP supervision; Limitation of Supervisees

Participants: Sam; Stokes, Lindsey, Henke, Nemeth, Newton

Group Presenter: Dr. Lindsey reported on behalf of the workgroup.

Report: The Workgroup recommended the following: (1) more specificity in the rule regarding contact hours – 2000 hours submitted and research is limited to 1350 hours; (2) that supervision and supervisory competence be mandated in rule; (3) payment for supervisors – psychology is one of the few professions where supervisors do not get paid for supervision; (4) limitation on number of supervisees – define in supervision hours which does not include academic supervision and ATAP supervision would be calculated separately; and (4) that supervision limits differ based on individual practice and group practice. academic supervision not be included in restrictions because academia has a hard time finding placement for students – students will be last on priority list of supervision. The workgroup also discussed potential for LPA supervision for evaluations – pros and cons regarding the same.

### **F. RECESS FOR AWARDS LUNCHEON**

At 12:15 p.m., Dr. Harness called for a meeting recess. During the recess, an Awards Luncheon was held to recognize the service of Dr. Michelle Moore and Mr. D. Chance McNeely.

### **G. OPEN MEETING**

#### **1. CALL TO ORDER**

Dr. Harness called the meeting to order at 1:35 p.m.

Dr. Harness welcomed complaint coordinators – Drs. Sasha J. Lambert and Laura Brown.

#### **2. Welcome to New Board Member, Dr. Marc Zimmermann**

Dr. Harness introduced and officially welcomed the new Board member, Dr. Mark Zimmermann, who takes the seat previously occupied by Dr. Michelle Moore.

#### **3. Officer Position: Vice Chairperson**

##### **a. Call for Nominations/Self-nominations for Vice Chairperson**

##### **b. Declaration for closing nominations and vote.**

Dr. Harness invited Dr. Sam to speak. Dr. Sam informed the Board that she sent in notice of resignation as vice chair and reasons therefore; including, but not limited to, her goal that Board members serve as chair their fourth year to permit a “past chair year” to allow time for continuation and conclusion of those matters initiated during

chair year and for transition. Dr. Sam explained that to facilitate this, someone needed to forego a “chair year”. Accordingly, Dr. Sam voluntarily resigned and moved that Dr. Holcomb serve as Vice-Chair.

Following opportunity for discussion and public comment, the motion that Dr. Holcomb serve as Vice-Chair passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

#### **4. Chair’s Privilege: Board Member Committee Assignments**

Dr. Harness opened discussion regarding Committee appointments of Board Members. The committees are as follows:

1. Executive Committee: Dr. Harness and Dr. Holcomb
2. Finance Committee: Dr. Harness and Dr. Holcomb
3. Complaints Committee: Dr. Harness and Dr. Sam
4. CPD Committee: Dr. Sam and Dr. Zimmerman
5. Jurisprudence Examination Committee: Dr. Holcomb and Dr. Woods-Smith
6. Legislative Oversight Committee: Dr. Holcomb and Dr. Sam
7. Liaison to Professional Organizations and Boards Committee: Dr. Woods-Smith
8. Long Range Planning Committee: Dr. Sam and Dr. Harness
9. Oral Examination Committee: Dr. Woods-Smith and Dr. Zimmerman
10. Public and Professional Outreach Committee: Dr. Sam and Dr. Woods Smith
11. Supervision Credentials Committee: Dr. Sam and Dr. Zimmerman (Board Reviewers)

Dr. Sam moved to cease identifying committee chairs and to identify Supervision Credentialing Committee members as “reviewer” instead of “chair”. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

#### **5. Review Self-nominations and recommendation from LSSP Committee for appointment to fill the vacancy for the 7/1/2023 – 6/30/2026 position currently held by Dr. George Hebert.**

##### **a. Sarah Fletcher, Ph.D.**

Dr. Harness opened the matter for discussion. It was noted that the LSSP Committee position is a three-year position, but only 1.5 years remain. It was further noted that the available seat is for a licensed psychologist who could potentially be reappointed or fill another psychologist seat in the future.

Dr. Sam moved to approve the nomination of Sarah Fletcher for appointment to the LSSP Committee. Dr. Harness opened the matter for discussion. Sr. Sam highlighted Dr. Fletcher’s background. Following opportunity for public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

#### **6. Review and vetting for Self-Nominations for 2025 Election for July 1, 2025, Vacancy**

##### **a. Adrienne Brennan, Ph.D.**

Dr. Harness opened the matter for discussion. Executive Director Monic stated that per statute, the Board must hold an election even though Dr. Brennan is the only self-nominated candidate. Dr. Sam read Dr. Brennan’s statement into the record. Dr. Woods-Smith moved to open elections for LSBEP member for consideration of Dr. Brennan – the only self-nominated candidate. Following opportunity for public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

## **COMMITTEES, COMMITTEE CHAIRS AND LIAISON/AD HOC/OTHER REPORTS**

### **a. LSSP Committee Report**

Presenters; Dr. Kelley Pursell, Masters/specialist; Dr. Katherine Chenier, Licensed Psychologist and Committee Chair; Dr. George Hebert, Licensed Psychologist.

Report: Dr. Pursell reported that the LSSP committee had an active year. The LSSP committee reported on the activities of the Committee as follows:

1. The Committee recommended and the Board accepted the recommendation to change the committee makeup to 1 LP, 1 LSSP, and 1 flex position as there is a shortage in the field, and it is difficult to secure an applicant;
2. The Committee followed legislation regarding dyslexia and master's level licensure;
3. The Committee followed and recommended changes to the LSSP regulations in response to the La Department of Education's (LDOE) implementation of new regulations specifically, that new applicants must have NASP certification which is of significant concern because not all programs are nationally certified through NASP (ie Tulane) and there is high demand and low numbers of LSSPs. Committee members met with LDOE to explain why this change is an issue, but did report that the DOE did not know of the existence of LSBEP or that they could have consulted with the LSBEP. The LSSP committee's proposed changes to regulations addressed certification to provide for legacy license; reciprocity; military; and welcome home applicants; and that the rule revisions have gone through the Legislative Fiscal Office; have been filed with the Louisiana Register; and are docketed to be published as a Notice of Intent on January 20, 2025;
4. The Department of Health reached out to the LSSP Committee to ask about LSSP scope of practice, Medicare regulation changes, and whether LSSPs were trained to provide counseling services;
5. The Committee emphasized the need to promote and develop school psychology as a profession because of a critical shortage in providers and noted that Nichols State University has put the Specialist in School Psychology program on hold;
6. That currently the LSSP committee is working on Telesupervision guidelines specific to LSSPs;
7. LSSP Committee has been following Board's changes to CPD for psychologists prior to making recommendations for revising LSSP CPD requirements; and
8. LSSP Committee supports keeping individuals trained in psychology, including sub-doctoral licensees, under the LSBEP.

### **a. Executive Committee:**

Nothing to report.

### **b. Executive Director Report:**

#### **(i) Operations/Updates/Temporary Registrations and Updates on progress of old business.**

Ms. Monic reported as follows:

#### **➤ OPERATIONS REPORT:**

Regular operations have continued.

Additional projects and happenings:

1. At about 90% completion on transition from paper to online applications following the roll-out of Phase I. Website has been updated with instructions under Steps and we will be doing a detailed review of that process and forms during this meeting.

2. Phase 2 is currently being developed which will incorporate the registration and renewal of ATAP's.
3. OLRC had one last meeting on December 11<sup>th</sup> therefore we are no longer under their purview with regard to rulemaking. However, we were successful in filing a Notice of Intent (NOI) related to the LSSP Applications and Committee Composition. The NOI will be published in the January 20, 2025, Louisiana Register.

➤ **Meetings/appearances since last meeting:**

1. The LSPA Conference Presentation in Lafayette on November 6, 2024, went very well. There were many follow-up questions regarding online applications through the new licensing portal, and the presenters received feedback on some of the attestations which were using static language geared toward licensed psychologists. The problematic language has been updated. Interest in the specialist license appears to be growing due to the issues previously discussed by the LSSP Committee, including LDOE's recredentialing standards, which have prompted LSBEP's rulemaking to provide for legacy, military, reciprocity and endorsement licensing.
2. ASPPB's Annual Meeting, October 30, 2024 – November 3, 2024. Dr. Whitney Owens was elected as 1<sup>st</sup> year Member-at-Large for the ASPPB board of Directors. The primary focus was on the EPPP, and artificial intelligence.
3. The Board met two times since their October 18, 2024 - Board meeting on October 26 and December 13, 2024; The LSSP Committee met on December 4, 2024. Board Executive Directors were invited to a 'Meet and Greet' with the first La Surgeon General and Assistant Surgeon General at La Department of Health. We were encouraged to contact them when we are seeking legislative changes so they can be informed when legislators contact them for insight. If there are scope issues, they are requesting to be involved in a resolution.

➤ **Applications Report**

NEW APPLICATIONS RECEIVED	JULY '24	AUGUST '24	SEPTEMBER '24	Quarter Totals
LICENSED PSYCHOLOGIST (LP)	4	1	6	11
LP RECIPROCITY	0	0	1	1
TEMPORARY REGISTRATION	2	2	3	7
LICENSED SPECIALIST IN SCHOOL PSYCHOLOGY	0	4	0	4
PROVISIONAL LICENSED PSYCHOLOGIST	0	2	0	2
REINSTATEMENT APPLICATIONS	0	9	0	9
<b>TOTAL</b>	<b>6</b>	<b>18</b>	<b>10</b>	<b>34</b>

NEW APPLICATIONS RECEIVED	OCTOBER '24	NOVEMBER '24	DECEMBER '24	Quarter Totals
LICENSED PSYCHOLOGIST (LP)	1	3	7	11
LP RECIPROCITY	1	2	1	4

TEMPORARY REGISTRATION	7	0	6	13
LICENSED SPECIALIST IN SCHOOL PSYCHOLOGY	1	1	3	5
PROVISIONAL LICENSED PSYCHOLOGIST	1	0	0	1
REINSTATEMENT APPLICATIONS	3	0	2	5
<b>TOTAL</b>	<b>14</b>	<b>6</b>	<b>19</b>	<b>39</b>

#### **2024 LICENSE RENEWAL REPORT:**

Renewals opened timely on July 1<sup>st</sup>. Under the new online system, 856 Licensees were active and eligible to renew. There were a few bugs found in the new system related to uploading CPD documentation and the system calculating reduced fee for qualifying licensees. Many who qualified went on and renewed at the full rate and were refunded the overage. The system is automatically flagging individuals who have not completed the requisite number of CPDs within the reporting period. For those licensees, the system is automatically applying an extension fee and allowing entry of an extended date to renew in line with already established procedures. Staff collected paper renewals for ATAP's. The following licenses lapsed on July 31, 2024.

<b>First_Name</b>	<b>Middle_Name</b>	<b>Last_Name</b>	<b>License_Num</b>	<b>License_Type</b>
Alesia	Marks	Williams	669	LP
Alex	Cole	Birdsill	1603	LP
Angie	Pellegrin	Hays	1154	LP
Anna	T.	Smyke	1007	LP
Betty	Jayne	Bellando	637	LP
Brian	Mark	Seavey	1525	LP
Bridget	Lynn	Sonnier-Hillis	1184	LP
Carmelita		Centanni	802	LP
Chin-Chin		Ho	293	LP
Courtland	M.	Chaney	555	LP
David	N.	Hayes	729	LP
Edward	Halie	Shwery	289	LP
Glenn	W.	Ahava	1070	LP
Grant	J.	Butterbaugh	681	LP
Gustavo		Segura Hernandez	1645	LP
Harold		Katz	242	LP

Jane	Elizabeth	Booth Lewis	1550	LP
Joette	Deanna	James	1290	LP
Karen	Bronk	Froming	1605	LP
Larry	D.	Vaught	1421	LP
Lesajean		Jennings	1305	LP
Lili	Y.	Reboul	1344	LP
Linda	R.	Upton	608	LP
Lynn	H.	Parker	396	LP
Lynn	L.	Guidry	543	LP
Margaret	Ann	Smith	1547	LP
Mary	Boone V.	Treuting	736	LP
Michael	Jay	Franks	1451	LP
Michael	T.	Lobrano	1323	LP
Patricia	A.	Sirois	719	LP
Randall	L.	Lemoine	439	LP
Renee	E	Prew	1677	LP
Richard	Alan	Blocker	570	LP
Seth		Kunen	523	LP
Sharee	N.	Light	1629	LP
Sonia	L.	Rubens	1362	LP
Susanne	Maria	Jensen	133	LP
Tiffany	Jenkins	McCaughey	1163	LP
Tresa	Michelle	Spencer	1246	LP
Wendi	Leigh	LaBorde	1006	LP

Following this report, Dr. Holcomb asked the following question:

(1) “What is last 10% to come online?” Ms. Monic responded that, although the Licensing Portal is fully activated for new applicants, there are still paper applications in the pipeline that are being manually processed. In addition, the various application processes have recently been outlined for applicants, and staff will request later on the agenda that the Board review steps for licensure. Neither are functionality issues.

(2) “Would Licensed Psychological Associates (“LPA”) be included in Phase 2?” Ms. Monic responded that LPA licensure will not be part of Phase 2, and that a quote would need to be requested to determine when LPAs could be added to the online system. She was not able to speak as to the timeline on implementation of the online system and whether LPAs could be added to the online system prior to next renewal.



Dr. Sam then asked if Mrs. Monic could estimate the financial ramifications for LPAs to be included in the next roll out? Monic responded that she will request a quote, but thinks it would be minimal because the LPA application module is similar to that of a Licensed Psychologist which is already in place.

**c. Finance**

**(i) Update on Accounts Receivables including update on litigation/complaints accounts receivable –**

Ms. Monic provided the following financial report, noting that the numbers were taken straight from QuickBooks – accountant will provide actuals tomorrow. Further noting that she has addressed delays in reports and has implemented procedures with CPA in hopes of mitigating future delays in financial reports.

QUARTERLY FINANCIAL REPORT				
<b>Date Report Prepared:</b> January 16, 2025				
<b>Name of Preparer:</b> Jaime T. Monic				
<b>REPORTING PERIOD:</b> Ending December 31, 2024				
TYPE		AMOUNT	BUDGETED	Trends/Notes
<b>INCOME:</b>				
<b>Income:</b>		\$369,403.59	431,760.53	
<b>EXPENSES:</b>				
<b>Expenses:</b>		\$-242,236.62	\$-501,547	
<b>CASH ON HAND</b>		<b>127,166.97</b>		
<b>INCOME SUMMARY JANUARY</b>				
	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>FY YTD</b>
<b>Monthly Income</b>	12,196.31	6,191.41	12,408.11	30,795.83
<b>Monthly Expense</b>	55,811.72	39,044.00	42,596.59	-137,452.31
<b>Total Net Income</b>	<b>-43,615.41</b>	<b>-32,852.59</b>	<b>-29,761.30</b>	<b>-106,229.3</b>
As of December 31, 2024: The budget is stable and the board has projected funds to operate through the end of FY 2024-25.				
<b>Board Strategy Recommendations:</b>				
Continue implementing new processes and procedures to implement Legislative Performance Audit recommendations including adopting a disciplinary matrix. The Board is in the process of implementing a financially sustainable option for secure technology making for more efficient means of processing applications, renewals, reducing paperwork and workload. Eventually, the reduced amount of physical file storage could potentially reduce the cost of real estate needed to store paper files. The Board has met its goal to fill the vacant attorney position and is in a much better position for succession planning.				
Recommendations for long-term goals: 1. achieve and maintain a reserve balance to cover deferred liability plus unexpected expenses (e.g. hearing costs, lawsuits, major technology developments, moving) plus 3-6 months of operating expenses. Create policy guidelines for Board approval to tap your reserve (once built) and then rebuild that amount. 2. review rules to develop efficiency in regulating, specifically related administrative fines for minor offenses (e.g. failure to maintain current contact information as required, late registration of ATAP's).				

#### **d. Complaints**

##### **(i) Compliance Report**

Courtney P. Newton, Executive Counsel/Prosecuting Attorney, reported as follows:

Reporting Period: 10.17.2024 – 1.14.2025

1. Total number of Requests for Investigation (RFI) received since last report: **4**
  - a) Board-initiated RFI's since last report included in total RFI's above: **1**
2. Total number of matters: **34**
  - a) **5** closed last meeting; all required closure actions completed
  - b) **2** are informal resolutions still under monitoring
    - **1** Consent Orders
    - **1** IPPA
  - c) **1** Applicant
  - d) **2** are under review/Respondent not yet noticed
3. **25** are active Investigations/Disciplinary Matters
  - a) By Fiscal Year:
    - i. **2** from FY19-20
    - ii. **1** from FY20-21 (Consolidated Complaint)
    - iii. **4** from FY 21-22
    - iv. **3** from FY 22-23
    - v. **3** from FY 23-24
    - vi. **12** from FY 24-25
  - b) By Subject Matter (one matter may have multiple subject matters)
    - i. **7** are related to unlicensed practice
    - ii. **8** are related to impairment
    - iii. **6** are related to Forensic Practice
    - iv. **6** are related to Boundaries/Inappropriate Relationships
4. Formal hearings scheduled: **1 to docket (Feb. 21, 2025)**
5. Face to Face Meetings Scheduled: **1 to docket; 1 docketed**
6. Evaluations Scheduled: **1**

#### **e. Continuing Professional Development**

Dr. Sam reported that there was a consensus for proposed changes to CPD requirements in workgroup, and that clarification regarding pre-approval was achieved.

#### **f. Jurisprudence Examination**

Nothing to report.

#### **g. Legislative and Regulatory Oversight**

Nothing to report.

#### **h. Liaison to Professional Organizations and Boards**

Dr. Woods-Smith reported that she did receive an email from members of the LPA who stated that they desired to work collaboratively with the LSBEP. Dr. Woods-Smith stated that she replied that the LSBEP is willing to work collaboratively with the LPA and excited to do so moving forward.

#### **i. Long Range Planning**

Dr. Holcomb reported on the status of the ongoing Long Range Planning meeting.

**j. Oral Examination**

Dr. Holcomb reported that he intends to make a motion on January 17, 2024, regarding the oral examination.

**k. Public and Professional Outreach**

Nothing to report.

**l. Supervision and Credentials**

Dr. Sam welcomed Dr. Zimmerman to the committee, reported that online interface is becoming more seamless; and was excited about getting Board feedback on supervision and credentialing matters to be presented to the Board on January 17, 2024.

**EXECUTIVE SESSION**

Dr. Sam moved to enter into Executive Session at 2:51p.m. as authorized by La. R.S. 42:17 as follows:

1. La. R.S. 42:17.A.(1) for discussion of the character, professional competence, or physical or mental health of a person;
2. La. R.S. 42:17.A.(2) for discussion of strategy/negotiations relative to litigation. (Alleman v. Harness, Civil Action No. 3:24-cv-877, filed in the United States District Court, Middle District of Louisiana, filed on October 22, 2024); and
3. La. R.S. 42:17.A.(4) for discussion of Investigative Proceedings regarding allegations of misconduct.

For consideration of the following:

- 1. SUPERVISION/CREDENTIALS: File Reviews [LSA-R.S. 42.17.A(1)]:**
  - a. Elizabeth Lown, Ph.D. – Appeal LSBEP Decision of August 15, 2024
  - b. Shawn Pritchett – Request for Application Exception
- 2. COMPLAINTS [LSA-R.S.42.17.A(4)]:**
  - a. P20-21-10B
  - b. P21-22-14C
  - c. P21-22-15C
  - d. C24-25-13NP
  - e. C24-25-14NP
  - f. C24-25-15NP

Following an opportunity for discussion and public comment, the matter was put to a vote. The motion to enter into Executive Session passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**OPEN MEETING**

Dr. Zimmerman moved to enter into open meeting at 4:07 p.m. After opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**GENERAL DISCUSSION/ACTION ITEMS:**

- 1. Executive Session Motions: Supervision/Credentials and Complaints**

**a. SUPERVISION/CREDENTIALS: File Reviews [LSA-R.S. 42.17.A(1)]:**

**i. Elizabeth Lown, Ph.D. – Appeal LSBEP Decision of August 15, 2024**

Dr. Sam moved that the Board accept the appeal from Dr. Lown and requests that Dr. Lown submit information and documentation on Board approved forms. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**ii. Shawn Pritchett – Request for Application Exception**

Dr. Holcomb moved to deny the request for application exception and that staff be directed to provide additional information to Dr. Pritchett. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**b. COMPLAINTS [LSA-R.S.42.17.A(4)]:**

**i. P20-21-10B**

**ii. P21-22-14C**

**iii. P21-22-15C**

Dr. Sam moved that Board accept the *Stipulation and Agreement for Permanent Surrender of Psychologist License*. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**iv. C24-25-13NP**

Dr. Sam moved that the board dismiss the matter and refer the complaint to the LPC Board. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**v. C24-25-14NP**

Dr. Sam moved that the board dismiss the matter and refer the complaint to the nursing Board. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**vi. C24-25-15NP**

Dr. Sam moved that the board dismiss the matter. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**2. Review and approval of Board Member reimbursements for Expenses in *Alleman et al. vs Harness et al.* 3 24-CV-00877-JWD-SDI**

Dr. Holcomb moved to approve Dr. Harness' expense report for notary expense submitted on 12-4-2024. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**3. Lease Update: 4334 S. Sherwood Forest Blvd., C-150**

Attorney Newton reported that the issues pertaining to the leased property still remain unresolved. Newton further informed the Board that though the owners had installed a temporary unit in the lobby and a wall unit in the

boardroom, the units are insufficient to maintain safe temperatures in both rooms. The lobby reached over 90 degrees since installation of the temporary unit and the board room was approximately 50 degrees at the start of the LBAB meeting with wall unit installed. Newton provided the Board with emails between staff and owner demonstrating tone and willingness to work with the Board to resolve the issue. The Board inquired about status of mold concerns. Ms. Monic reported that Sherfoaks hired a company to test for mold, and that the company did not recommend mold mitigation. Since the health and safety was a primary concern, she felt the mold test results and the steps taken to mitigate the extreme temperatures/variations including installation of a temporary unit in the lobby, wall unit in the board room, and use of space heaters – while unsightly- was sufficient to occupy the building until the end of the lease. Ms. Monic also noted the unprofessional tone of the emails with the landlord and expressed her preference to seek new office space once the lease is complete. The Board requested an update on conditions at the next Board meeting.

#### **4. April 2025 Board Meeting Date**

Ms. Monic reported that the 3<sup>rd</sup> Friday in April fell on a state holiday. The Board moved the April meeting to March 21, 2025. The Board confirmed April 4, 2025, as potential hearing dates

#### **5. Board Resolution for Approved Bank Signatories**

Executive Director Monic reported that at present she is the only Bank signatory and recommended that two Board members serve as signatories. Dr. Sam moved that Dr. Holcomb and Dr. Harness serve as signatories. Following discussion, Dr. Sam withdrew her motion.

Dr. Sam moved that Dr. Zimmerman serve as signatory. Following discussion, Dr. Sam withdrew her motion.

Dr. Zimmerman moved to pass a resolution to change signatories to Dr. Zimmerman and Dr. Holcomb and to retain Mrs. Monic as a signatory at Neighbors Credit Union.

Dr. Sam read the resolution into the record.

*“RESOLVED, that Neighbors Federal Credit Union (“Credit Union”) be and is hereby designated a depository in which the funds of the Company may, from time to time, subject to the rules, regulations and by-laws of the Credit Union, be deposited by any of the following listed authorized signatories for the Company and as to all deposit and other accounts maintained by the Company at the Credit Union (“Authorized Signatories”):*

Jaime T. Monic, Marc Zimmermann, and Matthew Holcomb

*The above listed Authorized Signatories are hereby authorized to act for the Company and in the Company’s name to endorse for deposit with Credit Union, whether in demand or time accounts, or for negotiation or collection, any and all checks, drafts, notes, certificates of deposit or other instruments or orders for the payment of money payable to the Company, which endorsement may be in writing, by stamp, or otherwise, with or without designation or signature of the person so endorsing, it being understood that on all such items all prior endorsements are guaranteed by the Company, irrespective of the lack of an express guarantee in the endorsement of the Company.*

*FURTHER RESOLVED, that Credit Union is hereby authorized and directed to recognize any of the signatures of Authorized Signatories for the payment of funds from the Company’s deposit accounts with Credit Union and for the transaction of any and all business of the Company with said Credit Union.*

*FURTHER RESOLVED, that Credit Union is hereby authorized and directed to honor and pay and charge to the accounts of the Company any checks, drafts, notes or other orders for payment, withdrawal or transfer of funds or money deposited in the account or to the credit of the Company and any instructions regarding the same, and any authorizations for the transfer of funds between different accounts of the Company, whether oral, by phone or electronic means without inquiry as to the circumstances related thereto and for whatever purpose or to whomever payable, including requests for conversion of the same into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the*

*credit of any person signing the same or any other individual, agent or employee of the Company, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by any of the Authorized Signatories.*

*FURTHER RESOLVED, that the Company assumes full responsibility and holds harmless the Credit Union for any and all payments made or any other actions taken by Credit Union in reliance upon the signatures, including facsimiles thereof, of any Authorized Signatory, regardless of whether or not the facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to the instrument if such signatures reasonably resemble the specimen or facsimile signatures as provided to Credit Union, or for refusing to honor any signatures not provided to Credit Union, and that the Company agrees to indemnify Credit Union against all claims, demands, losses, costs, damages or expenses suffered or incurred by Credit Union resulting from or arising out of any such payment or other action.*

*FURTHER RESOLVED, this resolution shall continue in full force and effect until written notice of revocation has been duly received by Credit Union and Credit Union has had reasonable opportunity to act thereon.*

*FURTHER RESOLVED, the Secretary is hereby authorized and directed from time to time to add to or remove one or more persons who are Authorized Signatories to the Company's Signature Card on file with Credit Union, and Credit Union shall be entitled to rely upon such statement until it receives a later statement of such person or persons changing such names."*

Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

## **6. ASPPB**

### **a. Update from ASPPB Annual Meeting October 2024**

Dr. Sam reported that at the Annual Meeting in Dallas TX, ASPPB proposed that (1) there be one EPPP that contained both knowledge and skills assessments; (2) ASPPB offered to present to Louisiana, and Dr. Sam arranged, a guest presentation by Janet Orwig during the LRP meeting to discuss PsyPact – concern that Louisiana is only state in the region that is not a member of PsyPact; and (3) the information presented at the annual meeting was about impact of AI and changes to the ethics code to incorporate AI.

### **b. Confirm Board Member Participation Midyear Meeting, April 24 – 27, 2025 – Montreal, Quebec CA**

Dr. Harness opened the matter for discussion. Dr. Holcomb stated he planned on attending, that he would self-fund his attendance; and that he refused Board funds. Executive Director Monic stated that she would be attending. Dr. Harness asked if any other Board members wished to attend. The Board then considered options which included sending Attorney Newton to the Midyear Meeting. Dr. Woods-Smith made a motion to approve Board funding for travel, lodging, and expenses for attendance at ASBEP meeting for Executive Director Monic and Attorney Courtney Newton. Following opportunity for discussion and public comment, the motion passed by roll call vote of the members present as follows: In favor: (4) Harness, Woods-Smith, Holcomb, Zimmerman; Against: (1) Sam; Abstained: (0); Absent: (0).

### **c. Confirm Jaime Monic's participation on ASPPB's Annual Meeting 2025 Planning Committee (St. Louis Missouri)**

Dr. Harness opened the matter for discussion. Executive Director Monic informed the Board that she has been asked to serve on the 2025 ASPPB Annual Meeting Planning Committee which will plan agenda, meeting topics, speakers, etc. Mrs. Monic stated that she will be required to travel one day early and confirmed that she did have time to participate. Dr. Holcomb moved to empower Monic to participate in ASPPB's Annual Meeting Planning Committee. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**d. ASPPB publication: Brendan Tapley’s Article**

Dr. Harness moved to table the matter until Friday, January 17, 2025. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**RECESS**

At 5:20 p.m., Dr. Harness called for recess.

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**DAY 2: Friday, January 17, 2025 - LONG RANGE PLANNING MEETING**

**ATTENDANCE:**

**Board Members Present:** Dr. Shannae N. Harness, Ph.D., Vice Chair; Dr. T. Shavaun Sam, Ph.D.; Dr. Shawanda Woods-Smith, Psy.D.; Dr. Matthew Holcomb, Ph.D.; Dr. Mark Zimmerman, Ph.D.

**Vacancy:** Public Board Member

**Staff Present:** Executive Director, Jaime Monic; Executive Counsel/Prosecuting Attorney, Courtney P. Newton, No. 29373; Administrative Assistant, Jalyne Brown; Amy Groves Lowe, General Counsel/Presenter

**In-Person Attendees:** Amy Henke, LPA President and former Board member, Koren Boggs – LPA Representative and former board member; Tracy Dossett – LAMP Representative; Chanelle Batiste –Guest; Melissa Dufrene – Guest; Janet Orwig, ASPPB PsyPact Presentation.

**Zoom Attendees:** Lauren Stokes, Taylor Ceroni, Lauren Keller, Kim VanGeffen, “AK”

**9:00 a.m.      OPEN MEETING**

**1. CALL TO ORDER**

Dr. Harness recognized that the following Board Members were present: Dr. Shannae N. Harness, Ph.D., Vice Chair; Dr. Matthew Holcomb, Ph.D.; Dr. T. Shavaun Sam, Dr. Shawanda Woods-Smith, Psy.D.; and Dr. Mark Zimmerman, Ph.D., and acknowledged the existence of a quorum pursuant to La. R.S. 42:13(A)(1).

A quorum of members being present, the Board Chairperson, Dr. Harness, called the meeting to order at 9:08 a.m. on Friday, January 17, 2025.

**2. DECLARATION OF PURPOSE**

Dr. Harness read the mission statement of the Board set forth in La. R.S. 37:2351 as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

**3. REVIEW AND APPROVAL OF AGENDA**

Dr. Harness opened the matter for review and discussion. Dr. Holcomb requested that the Board again discuss date of next Board meeting due to conflict. Executive Director Monic requested that Leah Purvis be added to Part K of the Consent Agenda, “License Reinstatements for Board Conferral”. Executive Director Monic further

informed the Board that that the financial statements would not be a part of the Consent Agenda as they had not yet been received from the accounting firm.

Dr. Woods-Smith made a motion that review of financials be moved to last item on the agenda to allow additional time for receipt. be removed from Consent Agenda due to lack of receipt from accounting firm. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

Dr. Zimmerman made a motion to amend the agenda to include discussion of the Brandon Tapley article that was tabled at yesterday's meeting. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

Dr. Holcomb made a motion to add discussion and reconsideration of the date of the next Board meeting to the agenda as No. 8. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

Dr. Holcomb moved to amend agenda based on prior motions and to add Leah Purvis to Part K of the Consent Agenda. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

#### **4. CONSENT AGENDA (Through January 13, 2025)**

##### **a. Review and consideration of item removal.**

Dr. Sam informed the Board that correct placement of Dr. Leah Purvis is Part G of the Consent Agenda and moved that the Consent Agenda be amended to reflect the same. Following opportunity for discussion and public comment, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

##### **b. Items of consideration for affirmation, ratification, adoption, approval and conferral:**

###### **a. Minutes (Approval):**

Minutes: October 18, 2024, October 26, 2024, and December 13, 2024
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###### **b. Financial Statements Received (Affirm and Ratify):**

NOTE: Financial Statements were removed by motion of Dr. Shawanda Woods-Smith and placed as the final discussion item on the 1/17/2025 agenda. <del>Monthly Financials: Statement of Assets, Liabilities, &amp; Equity (Modified Cash Basis); Statement of Revenues &amp; Expenses (Modified Cash Basis); Statement of Revenues &amp; Expenses-Budgetary Comparison (Modified Cash Basis) Months of July, August, September, October, November, December 2024.</del>
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###### **c. Temporary Registrations approved (Affirm and Ratify):**

Name	State of Residence	Reviewer	Date of review/Result
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Andrea Wierzchowski	Texas	J. Monic	12/6/2024 Approved
Raymond Singer	New Mexico	J. Monic	12/6/2024 Approved
Shannon Jeanne Curry	California	J. Monic	1/6/2025 Approved
Peggy MacLean	New Mexico	J. Monic	1/13/2025 Approved
Valeriya Spektor	Pennsylvania	J. Monic	1/13/2025 Approved
Irma Best	Georgia	J. Monic	1/14/2025 Approved
Michelle L. Beakey	California	J. Monic	1/14/2025 Approved
Cerise McKenna Vablais	Washington	J. Monic	1/14/2025 Approved
Ashley Baratz	California	J. Monic	12/18/2024 Close, no activity since 8/2022
Adrienne Bradford	Georgia	J. Monic	12/18/2024 Close, no activity Since 2/2023
Mary Brennan	Michigan	J. Monic	12/18/2024 Close, no activity since 7/2023
George Grimes	Texas	J. Monic	12/18/2024 Close, no activity since 2/2022
Michael Hall	Virgina	J. Monic	12/18/2024 Close, no activity since 5/2024
Raymond Hamden	Washington DC	J. Monic	12/18/2024 Close, no activity since 10/2023
Holly HopkinsShah	California	J. Monic	12/18/2024 Close, no activity since 4/2023
Melanie Jackson	Alabama	J. Monic	12/18/2024 Close, no activity since 2/2022
Erika Jung	California	J. Monic	12/18/2024 Close, no activity since 2/2023
Rex Jung	New Mexico	J. Monic	12/18/2024 Close, no activity since 8/2022
Bruce Levine	California	J. Monic	12/18/2024 Close, no activity since 4/2021
Jameson Lontz	Washington	J. Monic	12/18/2024 Close, no activity since 1/2023
Christa Marshall	New York	J. Monic	12/18/2024 Close, no activity since 1/2021
Lauren Myers	Michigan	J. Monic	12/18/2024 Close, no activity since 8/2023
Joseph Novack	Illinois	J. Monic	12/18/2024 Close, no activity since 3/2023
Michelle Primavera	Virgina	J. Monic	12/18/2024 Close, no activity since 2/2021
Robert Papazian	Michigan	J. Monic	12/18/2024 Close, no activity since 9/2021
Brian Riker	Ohio	J. Monic	12/18/2024 Close, no activity since 3/2024
Charles Sanislow	Connecticut	J. Monic	12/18/2024 Close, no activity since 12/2023
Saberi Shiva	California	J. Monic	12/18/2024 Close, no activity since 8/2021
Leonard Sitrin	New Jersey	J. Monic	12/18/2024 Close, no activity since 11/2022
Ava Stock	Virgina	J. Monic	12/18/2024 Close, no activity since 12/2021
Jana Tran	Texas	J. Monic	12/18/2024 Close, no activity since 3/2021

**d. Review Supervised Practice Plan (Affirm and Ratify):**

Applicant	Supervisor	Reviewer	Date of review/Result
MANYA, Laiyatu	Russell Anderson	S. Sam	10/25/2024 Approved
HAWKINS, Nichole	Mandi Musso	S. Sam	11/9/2024 Approved

**e. Review for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):**

Candidate	Supervisor	Reviewer	Date of review/Result
STAFFORD, Justice	Sunni Primeaux	S. Sam	1/10/2025 Approved
MANYA, Laiyatu	Russell Anderson	S. Sam	1/10/2025 Approved

f. **Review for Candidacy Status (eligible for EPPP) (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
None to report		

g. **Review for Oral Examination Scheduling (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
AMBEAU, Alexis	S. Sam	11/9/2024 Invite for Oral Exam
GUTIERREZ, Raquel	S. Sam	11/9/2024 Invite for Oral Exam
RAY, Michael	S. Sam	11/9/2024 Invite for Oral Exam
LATTIE, Dayle	S. Sam	11/9/2024 Invite for Oral Exam
SWIANTEK, Andrew	S. Sam	11/18/2024 Invite for Oral Exam
WOLFE, Christine	S. Sam	12/3/2024 Invite for Oral Exam
PENA, Adriana	S. Sam	1/10/2025 Invite for Oral Exam
PURVIS, Leah	S. Sam	11/9/2024 Invite for Oral Exam

h. **Reciprocity Review for Face to Face Scheduling (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
RHODES, Michelle	S. Sam	11/18/2024 Invite for Face to Face

i. **Oral Examination Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Oral Examinations (Board Conferral):**

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

j. **Reciprocity Licensure recommendations for Board conferral of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Face to Face Interview:**

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

k. **License Reinstatements for Board conferral:**

Name	Reviewer	Date of review/Result
Shanette Dominick	LSSP Committee	12/4/2024 Approved for Reinstatement

l. **Continuing Professional Development Reviews (Affirm and Ratify):**

Name	Review Type	Reviewer	Date of review/Result
None to report			

m. **Respecializations of Licensed Psychologists:**

Name	Respecialization Area	Reviewer	Date of review/Result
None to report			

n. **LSSP Committee Recommendation for Licensure:**

Name	Reviewer	Date of review/Result
None to report		

o. **Application for Registration of an Assistant to a Psychologist:**

Primary Supervisor	ATAP NAME	Secondary Supervisors(S)	Date of review/Reviewer
Fanziska NoackLesage	Lillian Hurd	None	10/28/2024/ Approved J. Monic
Adrianne Brennan	Zoe Spanswick	Koren Boggs Kristin Callahan Corinn Johnson Sarah Rayburn Roberto Varela Amy Henke Lisa Gallagher	11/18/2024/ Approved/ J. Monic
Adrianne Brennan	Samantha Garvin	Koren Boggs Kristin Callahan Corinn Johnson Sarah Rayburn Roberto Varela Amy Henke Lisa Gallagher	11/18/2024/ Approved/ J. Monic
Tiffany Jennings	Jonathan Hutson II	None	12/17/2024/ Approved/ J. Monic
M'Kay Bonner	Mark Johnson	None	12/18/2024/ Approved/ J. Monic
Kelly Pears	Mercedes Gremillion	None	12/19/2024/ Approved/ J. Monic
Koren Boggs	Whitney Lyons	Adrianne Brennan Kristin Callahan Corinn Johnson Sarah Rayburn Roberto Varela Amy Henke Lisa Gallagher	12/20/2024/ Approved/ J. Monic
Chloe Pickett	Vickie Stallworth	John Meter	12/23/2024/ Approved/ J. Monic
Janet Sue Austin	Marcus Politz	None	12/23/2024/ Approved/ J. Monic
Janet Sue Austin	Stacy Bradford	None	1/6/2025/ Approved/ J. Monic
Janet Sue Austin	Kathryn Croft	None	1/6/2025/ Approved/ J. Monic

p. **Miscellaneous:**

Action		Reviewer	Date of review/Result
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None			
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**c. Call for objections/approval of Consent Agenda**

Dr. Harness moved to approve, accept, confirm, and ratify the Consent Order as amended and all matters set forth therein and attached hereto and opened the matter for discussion. There was no objection. Dr. Harness asked for public comment. None. The motion to approve accept, confirm, and ratify the Consent Order as read and all matters set forth therein and attached hereto passed by unanimous roll call vote of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**EXECUTIVE SESSION**

Dr. Harness moved to enter into Executive Session at as authorized by La. R.S. 42:17 as follows:

1. La. R.S. 42:17.A.(2) for discussion of strategy/negotiations relative to litigation. (Alleman v. Harness, Civil Action No. 3:24-cv-877, filed in the United States District Court, Middle District of Louisiana, filed on October 22, 2024);
2. Discussion and counsel from Attorney Amy Groves Lowe regarding LSBEP's participation in the Attorney General's Occupational Licensing Review Program.

Following an opportunity for discussion and public comment, the matter was put to a vote. The motion to enter into Executive Session passed by unanimous roll call vote (greater than 2/3) of the members present as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**OPEN MEETING**

Dr. Harness moved to enter into open meeting. Following opportunity for discussion and public comment, Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (4) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0)

**Anti-Trust Training for Board Members, Staff by Amy Groves Lowe (1 hour)** –Staff and Board Members were present for a one hour training, presented by Attorney Amy Groves Lowe, on roles in investigating matters concerning the unauthorized practice of psychology by unlicensed individuals, reporting violations, actionable findings, and other related anti-trust issues including rulemaking, denial of licensure and when to involve an attorney.

**GENERAL DISCUSSION/ACTION ITEMS:**

**1. Executive Session Motions: Occupational Licensing Review Program**

None.

**2. Review Policy & Procedures for Timetable for Application Schedule for Licensing Examinations**

**a. Assigning applications for review in the new licensing system.**

Executive Director Monic presented on this item explaining that once an application is completed online, it will need to be assigned for review, rather than held for a certain date. Ms. Monic provided updated Steps Toward Licensure forms for Licensed Psychologists and Licensed Specialists in School Psychology to facilitate online license applications for board review. The Board discussed the forms. Dr. Holcomb moved to adopt forms. The motion was opened for discussion and public comment. Dr. Henke asked if applicants are able to see status of

application in the online system. Dr. Sam confirmed. The matter was put to a roll call vote and passed as follows: In favor: (3) Harness, Woods-Smith, Holcomb; Against: (0); Abstained: (1) Harness; Absent: (1) Zimmerman.

**b. Ensuring complete applications prior to assignment.**

**c. Giving adequate notice of examination date to candidates eligible for oral examination.  
[discussion was consolidated with part b above]**

Dr. Harness presented and informed the Board that incomplete items hinder timelines. Dr. Holcomb responded stating that the time schedules that were developed were aspirational and that he does not like that it would be used as a punitive measure. Dr. Sam shared her experience about last-minute scheduling and stated that she can still review and approve after deadline if she receives a complete application. The Board discussed whether deadlines are preventing timely oral examination.

Executive Director Monic explained that staff can ensure completeness to an extent but if there are content specific questions a board member has, staff cannot anticipate those questions. Ms. Monic suggested the Board revisit their quarterly meeting schedule and reconsider holding 8 regularly scheduled meetings per year and of the 8 meetings, 4 could be regular business meetings and 4 meetings could be oral examination meetings; or for the 8 meetings the agenda could be split for oral exams and regular business. Ms. Monic explained how the current schedule delays oral scheduling and notices to candidates.

Dr. Woods-Smith motioned that the deadline for receipt of complete application be 30 days prior to the examination date. The matter was opened for discussion. Executive Director Monic stated that such a 30-day deadline would result in an invitation to sit for the oral examination 2 weeks prior to the examination date. Dr. Woods-Smith withdrew her motion.

The Board discussed possible timelines.

Dr. Holcomb moved to amend the current policy regarding applications and exams to state that all applications deemed complete by reviewer 30 days prior to the oral examination date shall be offered an oral examination slot at the next scheduled oral examination, and all applications deemed complete by reviewer 15 days prior to the oral examination date may be offered an oral examination slot at the next scheduled oral examination date based upon availability of time slots. The motion was opened for discussion. The matter was opened for public comment. Dr. Amy Henke stated that the LPA remains concerned about lack of opportunity for oral examination which is impacting employment and does not feel opportunities for oral examination are sufficient to license applicants in a timely manner. Dr. Harness called for a roll call vote on the motion as originally stated by Dr. Holcomb and the motion passed unanimously as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

Due to the time being 12:15pm, Dr. Harness moved to take “Working Lunch with ASPPB Presentation to LSBEP Regarding PsyPact by Janet Orwig, MBA, CAE” and Agenda Item no. 3, “Form Review”, out of order. Following opportunity for Board discussion and public comment, Dr. Harness called for a roll call vote which passed unanimously as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

Janet Orwig, MBA, CAE provided an informational presentation on PsyPact, its contents, its status and answered all questions.

### **3. FORMS REVIEW/online processes**

\*Taken out of order per above motion (Agenda Item 2.c. – see below)

### **4. ATAPs**

#### **Opinion #8, relative to supervision of ATAP's., how the opinion conforms to current regulations.**

Dr. Sam moved to revoke Opinion No. 8 relative to supervision of ATAPs given newly enacted ATAP rules. Following opportunity for Board discussion and public comment, Dr. Harness called for a roll call vote which passed unanimously as follows: In favor: (5) Harness, Sam, Woods-Smith, Holcomb, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

#### **a. consideration of revision to clarify limitation on number of ATAP's a Psychologist is able to supervise**

Dr. Sam presented the matter stating that there was a matrix created to be used internally when considering number of ATAPs a psychologist may be approved to supervise. Dr. Sam stated the matrix was not published. Dr. Sam further informed the Board that per research, the maximum number of ATAPs a psychologist should supervise is 5 full-time ATAPs, but if there is evidence that the ATAP is not working full time, the Supervisor could be approved to supervise a number greater than 5. Dr. Sam stated that it has come to the attention of the Board that ATAPs are utilized differently in private practice v. a larger organization and that the matrix may not be appropriate for both business models. Dr. Sam asked the Board if they wanted to consider revising the matrix to account for business model, change forms to include primary and secondary supervisors, or change forms to allow supervision by task. The matter was opened to Board discussion.

Dr. Holcomb stated that there are 2 separate issues that the Board needs to discuss: (1) appropriate regulation and (2) is this overreach and does the Board need to step back on regulating how ATAPs are utilized. Board discussed various options regarding ATAP approval. The matter was opened to public comment. Dr. Koren Boggs explained that psychologists were not aware of the internal standard of review for the number of ATAPs registered to a single psychologist and suggested that it would be helpful to post that information on the website to avoid delaying services. Executive Director Monic informed all that the policy the board approved was a limit to 5 ATAPs for staff review, if 5 or more ATAP's/supervisees then the application is referred to a Board Reviewer. Dr. Amy Henke stated that the LPA is concerned about the Board stepping outside of the original intent of the law which was a background check to ensure safety. Dr. Harness expressed a need for published guidelines. Dr. Holcomb expressed that it is not appropriate for the Board to tell people how to practice. Dr. Woods-Smith discussed prior disciplinary case, employers taking advantage of psychologists and ATAP supervision; and, experience with the disciplinary process. Dr. Holcomb stated that there is a difference between supervising a trainee and an ATAP – different expectations. Attorney Newton reminded the Board about the option for an advisory opinion. Dr. Holcomb expressed opinion that the purpose of the law is background check and that the complaint/disciplinary process should be used for all other issues.

Dr. Holcomb moved that the Supervisory Committee develop a public facing opinion regarding supervisory guidelines that speak to qualifications and responsibility, and that does not include a specific number of ATAPs that a psychologist may supervise. Following opportunity for Board discussion and public comment, Dr. Harness called for a roll call vote and the motion passed as follows: In favor: (4) Harness, Holcomb, Woods-Smith, Zimmerman; Against: (1) Sam; Abstained: (0); Absent: (0).

It was noted that the internal policy has not changed, and that administrative review and approval of ATAP supervision is limited to 5 ATAPs per supervisor after which the committee is required to review.

Dr. Holcomb moved that staff does not use current matrix and procedure for approval of ATAP supervision – that the staff does not consider the number of ATAPs being supervised when considering ATAP registration. Following opportunity for Board discussion and public comment, Dr. Harness called for a roll call vote and the motion failed as follows: In favor: (2) Holcomb, Zimmerman; Against: (3) Harness, Sam, Woods-Smith; Abstained: (0); Absent: (0).

Dr. Holcomb made a motion to inform public that automatic approval of ATAP supervision by staff limited to 5 ATAPs per supervisor. Following opportunity for Board discussion and public comment, Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0) ; Abstained: (0); Absent: (0).

### **3. FORMS REVIEW/online processes [taken out of order per above motion (See Agenda Item 2.c.)**

Dr. Sam explained online portal for application review: (a) email is sent to committee member; (2) committee member accesses their secure portal; (3) portal dashboard identifies tasks.

Attorney Newton presented forms for use when supervision is required by either the Impaired Provider Program or by Order. Dr. Zimmerman moved to accept the forms for use for those in the Impaired Provider Program and pursuant to disciplinary action. Following opportunity for Board discussion and public comment, Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0) ; Abstained: (0); Absent: (0).

### **5. Administrative Fines (LAC: Chapter 6):**

#### **a. late ATAP Application**

Executive Director Monic presented the matter. Attorney Newton explained that a “fine” is punitive and requires disciplinary action following due process.

The Board discussed various ways to address late ATAP Applications and opened the matter for public comment. Dr. Amy Henke requested clarification on the specific time an application is deemed “late”. Dr. Sam stated that client contact is point in time – ATAPs application must be received before engaging in practice with a client. There was point of clarification that Rule § 1101.A. states that the Application may be received after employment, but it must be approved prior to “assisting in psychological duties”. Executive Director Monic recommended that the application be modified to better determine the date the ATAP begins working with clients and providing psychological services. Dr. Holcomb stated that the anticipated date of assisting in psychological duties is relevant - date of employment is irrelevant.

Dr. Woods-Smith motioned to update ATAP application to include the wording “anticipated start date of assisting in psychological duties”. Following board discussion, the matter was opened for public comment. Dr. Koren Boggs asked if altering the application will help expedite processing. Executive Director Monic clarified that Motion was to replace the application language: “anticipated date of employment”. Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (5) Harness, Holcomb, Sam, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (0).

**b. failure to submit discontinuation of ATAP or discontinuation of supervision of a provisional licensee.**

No discussion due to necessity of disciplinary action and due process.

**c. failure to maintain current address**

No discussion due to necessity of disciplinary action and due process.

**6. Long Range Planning Topics:**

**a. Master's Level Licensing**

Matter presented by Attorney Newton and Dr. Sam. Proposed rules, including various rule options for Board consideration, presented to the Board. Issues presented included scope of practice, supervised practice leading to licensure, whether Master's Level Psychologists may train ATAPs, etc. Public was permitted to ask questions and to comment. Public members representing associations asked why they were not provided a copy during earlier committee meetings or prior to the meeting and requested a copy of the draft rules. It was explained that this draft was intended to be a preliminary draft for the Board to review, revise, and approve prior to distribution to interested parties. As document being reviewed by the Board contained attorney-client privileged information, the Board agreed to provide all Associations with a copy following the Board meeting and redaction of the same.

Dr. Zimmerman moved to table the discussion until after all interested parties were afforded the opportunity to review the draft and to provide public comment. Dr. Harness called for a roll call vote and the motion failed as follows: In favor: (1) Zimmerman; Against: (3) Harness, Holcomb, Woods-Smith; Abstained: (1) Sam; Absent: (0).

Discussion between all parties continued. Dr. Henke read a statement submitted by Dr. Gormanous regarding supervision by Medical Psychologists. Dr. Dufrene addressed EPPP score and encouraged the Board to think outside of ASPPB as ASPPB has a conflict of interest when making recommendations. Dr. Batiste informed the Board that Michigan failed to follow ASPPB's recommendation and in June 2023 they changed the passing score for LPAs to 350.

**b. Examinations: Jurisprudence, Oral Examination, and EPPP2**

Dr. Holcomb moved to remove requirements for oral examination. The matter was opened for discussion. Dr. Sam stated that she is participating in a work group with ASPPB considering a combined exam. Dr. Zimmerman expressed that it is a mistake to eliminate the oral examination. Dr. Holcomb informed the Board that the LPA is in support of removal of oral examination requirement. The motion was withdrawn.

Dr. Holcomb moved to amend motion passed in January 2023 removing language mandating that the Board phase out oral examination following EPPP 1 and EPPP2 and replacing with language that mandates the Board phase out the oral examination. The matter was opened for discussion and public comment. Dr. Amy Henke restated work groups conclusions. Executive Director Monic informed the Board that the law requires that they assess competence which is the purpose of the oral examination. Dr. Holcomb stated that file review and supervision adequately assessed competence. The use of more specific evaluation forms to ensure competence was suggested. Dr. Boggs stated that there is no evidence that the oral examination tests competence sufficiently and informed the Board that the oral examination in other states has been challenged legally. Dr. Zimmerman stated he prefers oral examination for competence assessment. Attorney Newton reminded the Board that changes to the requirement of oral examination may cause issue with reciprocity. Executive Director Monic read public



comments submitted electronically into the record from Rochelle Holtzman, Janice Castro, and Kristin Fitch. Dr. Batiste informed the Board that a Petition was submitted in July regarding the Oral Examination. Dr. Melissa Dufrene read a comment on behalf of Taylor Ceroni into the record. Dr. Holcomb withdrew the Motion.

Dr. Holcomb moved to empower staff to develop language to replace current statute that reflects movement to eliminate oral exam as part of licensure process. Following opportunity for discussion and public comment, Dr. Harness called for a roll call vote and the motion failed as follows: In favor: (2) Harness, Woods-Smith; Against: (2) Holcomb, Zimmerman; Abstained: (0); Absent: (1) Sam.

Dr. Zimmerman motioned that the Board create a work group to study required licensing, testing, and exam requirements to determine whether or not the oral examination is still meaningful / relevant; and, if determined not to be relevant, to identify other options for assessment of competency. Following discussion and opportunity for public comment, Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (4) Harness, Holcomb, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (1) Sam.

The Board discussed the composition of the work group and concluded that the work group would consist of the following: Dr. Zimmerman, Dr. Woods-Smith, a representative of LAMP, a representative of LPA, a representative of the Radical Psychologists Group, and Dr. Dufrene as a member of the public.

#### **c. Continuing Professional Development**

Dr. Harness moved to amend Chapter 8 in the rules regarding continue professional development as follows: (1) repeal current language of Rule §806.D.(1 – 8) to require only those activities that are workshops or conferences with approved sponsors to count toward continuing professional development; (2) Amend §805.D to include Academic Courses at a 1:1 ratio (1 3 hour course = 3 CPD credit hours); and (3) amend Rule §803.A. to reduce the number of hours required for continuing professional development from 40 hours to 30 hours.. Dr. Harness opened the matter for discussion and opportunity for public comment. Dr. Henke commented that the LPA supports all changes simplifying CPD. Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (4) Harness, Holcomb, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (1) Sam.

#### **d. Supervision**

No Additional discussion.

### **AGENDA ITEMS ADDED OR TABLED FOR LATER CONSIDERATION**

#### **1. January 16, 2025, General Discussion, Agenda Item 6.b. ASPPB publication: Brendan Tapley's Article**

Jaime Monic presented the matter. Dr. Harness opened the matter for Board discussion and stated that it was in compliance with Board policy. Dr. Zimmerman stated that no one disapproves of the article or the comments therein. Executive Director Monic stated she made it clear to Tapley that she was providing her own opinions and experience and was not speaking on behalf of the Board. No motion was made.

#### **2. January 16, 2025, General Discussion, Agenda Item 4. April 2025 Board Meeting Date**

After Board discussion the meeting date selected, March 21, 2025, was unchanged. No motions made.

#### **3. January 16, 2025, Consent Agenda Item 4.b. Financial Statements Received (Affirm and Ratify)**

Executive Director Monic received and presented the accounting for July 2024 – December 2024. Dr. Holcomb stated that he was pleased that the Board was operating frugally and requested that the Board continue operating below budget if able. Ms. Monic presented the updated budget with revisions previously approved on October

Dr. Holcomb moved to accept the financial statement for July 2024 - December 2024 . The matter was open for discussion and roll call vote. Dr. Amy Henke stated that the LPA thanked the Board for its efforts and success in operating below budget. Dr. Harness called for a roll call vote and the motion passed unanimously as follows: In favor: (4) Harness, Holcomb, Woods-Smith, Zimmerman; Against: (0); Abstained: (0); Absent: (1) Sam.

Dr. Harness adjourned the meeting at 5:09 p.m.

#### **LEGAL NOTICES**

LA R.S. 42.14.D. Public comments\*\* – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.